

FLORAL PARK

Monthly Board Meeting – Minutes
Monday, April 14, 2014, 7 p.m.
2204 N. Victoria (Ashley's House)
April 14, 2014 Version

Attendees:	Blake Anderson	President		
	Sarah Krutsinger	Co-First VP	Mark Mittmann	Co-First VP
	John Krutsinger		Whitney Mittmann	
	Darlene Glenn-Wolff	Second VP		
	Joe Magaddino	Treasurer	Kathy Cooper	Secretary
	Nancy Smith	Co-Com. Director	Bev Schauwecker	Co-Com. Director
	Ashley Lawson	Social Director	Erin Suica	Asst. Social Director
	Jeff Smith	Membership Director	Sandy DeAngelis	Home Tour Director
	Ed Murashie	Parliamentarian		

Call to Order, Approval of Minutes

1. Call to order by Blake
2. March 10 Minutes Approved with Joe making the motion and Darlene seconding the motion to approve.

Old Business

4. Board Meeting Schedule and Locations for 2014
 - There are 2 changes to the dates and locations of the 2014 board meetings.
CHANGE:
May 12--Kathy
June 9—Darlene

July 14--Erin
August 11—Sandy
September 15--Jeff & Nancy
October 13—Joe (TBC)
November 10--Bev
December 8 (Transition Meeting)--Sandy
5. Status Report: Ad Hoc North Santa Ana Traffic Committee
 - Jeff and Blake reported no new developments.
 - Blake reported on his conversations with the City regarding the unexpected closure of eastbound Santa Clara at Broadway. The City had an honest oversight of notification to its neighborhoods that Santa Clara was closed. The street closure had a big impact on the morning traffic in the neighborhood.
 - Joe mentioned that the CalTrans will send traffic notifications to the neighborhoods if they sign up for the request. No action was taken by the Board.
6. Status Report: Ad Hoc Committee to Establish Floral Park Legacy Award
 - Sandy, Sherri and Blake met on March 21. Blake provided a handout and discussed their recommendations
 - After some discussion the Board agreed the person being nominated does NOT have to be asked first however, as a courtesy they should be asked if they will accept the award.
 - The Board also agreed the Pre-1990 award does not have to be a resident of Floral Park but must be affiliated with FPNA.
 - It was also suggested the selection committee may provide additional designations for the pre-1990 honorees.
 - There was motion by Joe with a 2nd from Sarah to accept and approve the Legacy Award as amended—so approved.
7. Home and Garden Tour—Blake
 - FPNA annual Home and Garden Tour is set for April 26-27.
 - Only 16 docents are still needed which is a substantially lower number than past years.
 - Bev will email the Board with their weekend assignments

- Joe and Erwin will count the cash and take it to the bank.
 - Over \$16,000 has been received from tickets sales so far.
 - On Wed there was a reporter at Sarah Mae Downie Park who was also taking picture of houses for the tour
8. March 23 General Membership Meeting Recap—Blake
- The board decided to conduct the quarterly General Membership Meeting on Sunday afternoon, March 23 at Pico de Gallo. We had a great turnout and covered lots of ground. There was plenty of energy around traffic problems and less so for neighborhood security issues.
 - Darlene did check on the gravel path that was discussed at the GMM. She stated this was a privately owned access by Olive St neighbors to their their garage. This is really a W. Floral Park issue. Darlene suggested we can call the affected FPNA neighbors to inform them to approach West Floral Park if they want to change the traffic flow.
 - Board discussed how to follow up on the action items from the general meeting. The suggestion was to follow up in the newsletter and to call the specific individual when possible. Blake will take the lead.
 - There were new neighbors attending the GMM meeting which was declared another success for having the meeting at El Pico de Gallo.
9. Website—Ashley
- The new website is up and running. There will be website meeting shortly.
10. Newsletter—Nancy and Bev/ Blake
- The next submittal deadline is May 15.
11. Recap of Dumpster Day—Darlene
- Dumpster Day was April 15. and all container swere full at the end of the time period. The Assistance League did not show up as promised.
12. Record Retentions Policy—Ed
- Ed, Joe, Bev and Kathy have agreed to form an ad hoc committee for the purpose of assuring our practices conform to IRS guidelines for 501(c)3 organizations.
 - Ed provided a summary with the written recommendation to be sent with the minutes from April Board meeting.
 - o The recommendation is to keep 4 years of documents with each Board member bundling their respective “past years” documents so they can be placed in a retention box in the shed. The Secretary shall take the documents to the shed and destroy the older documents when appropriate. Also the minutes and other items deemed appropriate should be digitalized when possible for better space allocation

New Business

13. FPNA Santa Ana Business License is #345170. Kathy has it in her possession. Joe has filed for the renewal.

Board Reports/Other Business (including written reports, as appropriate)

- A. President—Blake
- B. 1st VP/Sponsorship—Sarah and Mark
- a. The dates will be set soon to review the scholarships.
 - b. There will be 3 community tables for the Home Tour.
- C. 2nd VP/Beautification—Darlene
- a. The painting of the signs was completed in March along with the benches at the park
 - b. The City is changing the light poles North of Santa Clara daily
 - c. The City has agreed to purchase the “fluer de lis” for the 250 lights in Floral Park
 - d. The City is grinding the uneven sidewalk and filling in with asphalt. They have also added decomposed granite in the park.
 - e. Darlene asked the Board for an additional \$2000 to complete this years ‘beautification’ updates in the neighborhood. She mentioned there were a lot of old plants that need to be replaced.
 - f. Darlene also mentioned there is a concern about the rod-iron fence off Broadway that is in need of repair.. After some discussion the Board tabled the discussion for next months meeting.
 - g. Joe asked what happened to the street lights on Flower as they were out? Darlene started there wan an electrical issues which is now fixed.

Joe made the motion to give the Beautification and additional \$2000 for the budget with Kathy as 2nd. The motion was approved.

- D. Treasurer—Joe
- a. Sent his electronic report to all board member prior to meeting.
 - b. The by-laws state any check over \$1000 needs both Joe and Blake's signature.
 - c. Joes is having problems meeting the liability insurance 30 day policy. He is asking for a 45 day instead.

- d. ED will change the by-laws from 30 to 45 days.
 - e. Joe received a letter from the State stating we didn't send our \$25 for last 3 years for ??? The Board agree to send the State a check for the back \$75 plus \$25 current as a courtesy. FPNA believes we sent the money however, it would be very time-consuming to find the necessary paperwork.
 - f. Blake, Jess and Nancy have access to Paypal.
 - g. Joe notified the Board he is moving and will not be able to serve next year. He will complete this years term.
- E. Secretary—Kathy
 - F. Communications—Nancy and Bev
 - G. Home Tour—Sandy
 - H. Social Director/Social Events—Ashley and Erin
 - a. May 4th is the new Cinco de Mayo FPNA Celebration on Victoria.
 - b. An eblast will go out this next week to inform the residents
 - c. This will be a meet/greet your neighbors with ping pong/badminton and bring your own picnic.
 - d. There will be a taco chart for \$10 per person
 - I. Membership Director—Jeff
 - a. The June mixer is at Pam Schneider's house on Riverside from 3-6pm
 - b. He reported an additional \$3963 income to the membership
 - J. Parliamentarian—Ed
 - a. Attended the ComLink meeting and shared the 2014 Hero Award nominations are now being taken for Santa Ana. The due date for nominations are May 1st. he also mentioned that safety was the main topic of concern in the neighborhoods.

Adjournment

Motion to adjourn meeting to May 12 at Kathy's house at 2397 N Flower.

Upcoming Events

April 26-27—FPNA Home and Garden Tour

May 11—Mother's Day

May 12—Board Meeting, 2397 N Flower St

June 1—Floral Park Mixer

June 8—General Membership Meeting and Presentation of Scholarships, 2121 N. Victoria

June 9—Board Meeting, 2397 N. Flower

June 28—Freedom Fest, 4-8pm

Matters for consideration at future board meetings

- 1. Approved Vendors List