

January Board Meeting – Minutes

Monday, January 13, 2014, 7 p.m.

2318 Bonnie Brae (Blake's House)

January 13, 2014

Attendees:

President	Sarah Krutsinger	Blake Anderson 1 st Vice President	President John Krutsinger	1 st Vice
	Whitney Mittmann	1 st Vice President	Mark Mittmann	1 st Vice
President	Darlene Glenn-Wolff	2 nd Vice President		
	Joe Magaddino	Treasurer	Kathy Cooper	Secretary
	Nancy Smith	Communication Director	Bev Schauwecker	Newsletter
	Editor		Ashley Lawson	Co-Social
Director	Erin Suica		Co-Social Director	
Director	Jeff Smith	Membership Director		Home Tour
Director	Ed Murashie	Parliamentarian		

January Action Items:

Bev/Ashley /Ed and Blake will work on the Retreat Agenda
Sandy, Joe, and Sherri Honer work together creating a 2014 new schedule for awarding the Legacy Award and developing the selection criteria by March?
Joe to email a W-9 (Reimbursement form) to all Board members
Ashley to send formal expense request for Concert in the Park to Joe
Each committee is to be prepared with their yearly list of events for the retreat.
Ashley-Social Committee to present their calendar of events after 1/25/14 meeting.
Ashley to meet with the West Floral Park to get their 2014 calendar of events
Darlene volunteered to create a position notebook for Board to be presented at January Retreat
Kathy to get PO Box key and bring mail to the retreat
Ed will send final version of By-laws to Darlene for position notebook.

Call to Order, Approval of Minutes

Blake called meeting to order

Introductions of new board completed

Approved minutes of December 2013 Board Meeting by Sandy and Joe. The motion was passed.

Add ons to Agenda? No items were added.

Introductions, Housekeeping, Scheduling

Titles and Roles—Blake reviewed each position asking for leads where appropriate.

Sarah will share the lead with Mark for 1st VP. Sarah is main contact for the team.

Ashley Lawson will be primary Social Director lead with Erica as her co-lead.

Nancy and Bev are Co-Communication Directors with responsibilities split as follows:

Nancy—Newsletter and neighborhood eblast

Bev—Sponsorship and circulations

Alex Hart--- signage (announcing events)

Nancy Zinngrabe---Website

Email was approved as the primary communication between Board members .

Assignment of Board Meeting Schedule and Locations for 2014 was completed

Board agreed to meet on second Mondays.

Locations for 2014 Board Meetings:

February 10	Bev	
March 10	Ashley	
April 14	Joe	
May 12	Darlene	
June 9	Kathy	
July 14	Erin	
August 11	Jeff	
September 15	NOTE: 3rd Monday at Sandy's house	
October 13	Joe	
November 10	Bev	
December 8 (Transition Meeting)	Sandy	

Old Business

Status Report: Ad Hoc North Santa Ana Traffic Committee Update:

The north end neighborhoods (Jack Fisher, Floral, Morrison, West Floral) met January 7 to be briefed by the City of Santa Ana regarding a number of traffic-related issues. Jeff and Blake are representing Floral Park.

The City and committee discussed the Broadway Rehab Project that began on 1/13/14 at Civic Center and will continue through April ending at Main Place Mall. City suggested Flora Park ask residents to use another route instead of Broadway when possible due to lane closures.

An eblast will be going out to FP residents by early February

A roundabout on Flower/Riverside/Park was discussed but is not a funded project thus is on a low priority.

Status Report: Ad Hoc Committee to Establish Floral Park Legacy Award

Progress to date. The 2013 board approved the concept of a Legacy Award to be provided to historic, recent and contemporary individuals who through their work within the neighborhood have changed it and marked it for the better. The Board discussed if the FP Legacy award can be awarded in 2014 or should wait until 2015. After a short discussion the Board agreed to move forward with the Legacy award this year.

ACTION ITEM: Sandy, Joe, and Sherri Honer work together creating a 2014 new schedule for awarding the Legacy Award and developing the selection criteria by March?

2014 Budget--Joe

Joe has created a new budget for 2014

There will be a FPNA Budget 101 review at the retreat in January

FPNA has three bank accounts: (1) Operating--\$22K (2) Reserve #1--\$25K and (3)Reserve #2---\$75K.

The Board was reminded we are required to send a 1099 and W-9 to any contractors with an invoice over \$600.

ACTION ITEM: Joe to email a W-9 (Reimbursement form) to all Board members.

New Business

Authorization for FPNA's annual contribution to Concert in the Park for September 6, 2014.

Ashley received the Board approval for \$500 for this event.

ACTION ITEM: Ashley to send formal expense request to Joe

Sandy asked board approval of additional \$700 for new home tour/public street advertising signs for a grand total of \$2700 for this project. Request approved by Board.

Calendaring for 2014.

The FPNA Calendar will be discussed in detail at the January retreat.

The Social Committee will have their list of events after 1/25/14 meeting.

ACTION ITEM: Each committee is to be prepared with their yearly list of events at the retreat.

ACTION ITEM: Ashley to meet with West Floral Park to get their 2014 calendar of events

General Membership Meetings for 2014

The discussion and the calendaring of the GMMs was deferred to the board retreat.

Keys to Public Storage are out to Home Tour, Social Director, Treasurer and Membership Leads.

We need to develop a fresh approach to generate more interest in our general membership meetings For your reference, meetings in 2013 were held on the second Tuesday of March, second Sunday of June (included presentation of scholarships), fourth Tuesday of September and the third Tuesday of November (included election of officers).

Agenda for the January 25 board retreat

The board retreat will be **Saturday January 25 from 9 to 3** at Sandy's house.

Discussion of potential agenda items include:

Budget 101

Calendar of Events

Website 101

New Election Process

Neighborhood Capital Projects for 2014

Quartermaster

More involvement with general membership

Board Reports/Other Business (*including written reports, as appropriate*)

President—Blake

Blake will find out more information about a Neighborhood Watch for FPNA

1st VP/Sponsorship—Sarah, Whitney, John, Mark

Sarah has begun email follow up for scholarship application

Mark would like to introduce service opportunities for neighborhood (For Ex: Saturday 8am to help charity)

2nd VP/Beautification—Darlene--Nothing

Treasurer—Joe—Nothing to add

Communications—Nancy and Bev

Newsletter is asking for volunteer(s) proofers

Home Tour—Sandy

4 house have agreed to be on hoe tour so far

Social Director/Social Events—Ashley and Erin

Monday 1/20 is Porch Beers—an informal gathering at Ashley's house to meet the neighbors

Advertised in nextdoor.com for this event

Membership Director—Jeff

Jeff turned in \$2000 to Joe for new member checks

Parliamentarian—Ed--Nothing

Adjournment

Motion to adjourn meeting to **February 10 at 7PM at Bev's –1920 N Victoria Dr.**

Upcoming Events

To be completed and listed by the board at January Retreat.

Matters for consideration at future board meetings

Record storage Policy and Practices

Approved Vendors List