



**FPNA MONTHLY BOARD MEETING  
AGENDA**

**July 14, 2015 at 7:00 pm – (2204 N. Victoria Drive)**

- |                  |  |                         |
|------------------|--|-------------------------|
| <b>Officers</b>  | <input type="checkbox"/> Ashley R. Lawson    | President               |
|                  | <input type="checkbox"/> Julie Humphreys     | Co-First Vice President |
|                  | <input type="checkbox"/> Wayne Suraci        | Co-First Vice President |
|                  | <input type="checkbox"/> Darlene Glenn-Wolff | Second Vice President   |
|                  | <input type="checkbox"/> Tracey Stein        | Secretary               |
|                  | <input type="checkbox"/> Rich Heider         | Treasurer               |
| <br>             |  |                         |
| <b>Directors</b> | <input type="checkbox"/> Sandy DeAngelis     | Home Tour Director      |
|                  | <input type="checkbox"/> Summer Martinez     | Co-Membership Director  |
|                  | <input type="checkbox"/> Alex Martinez       | Co-Membership Director  |
|                  | <input type="checkbox"/> Suzee Muzila-Katz   | Social Director         |
|                  | <input type="checkbox"/> Nancy Smith         | Communications Director |
|                  | <input type="checkbox"/> Bev Schauwecker     | Parliamentarian         |

**Team Agreements:**

1. Be neighbors first
2. Trust each other; respect each other
3. Be accountable for your part
4. Ask for help; offer help
5. Be innovative and open to different ideas
6. Accomplish the mission (entire board)

**CALL TO ORDER**

**1. Call to Order / Attendance**

Decorum: Please obtain recognition from Chair by raising your hand

**2. Resident Comments**

Floral Park Residents may attend Monthly Board Meetings. This portion of the meeting is reserved for Residents to make comments, share ideas, ask questions, or raise issues. Topics will be noted and may or may not be discussed at the meeting. Once the Business of the Organization begins, Residents are asked to refrain from commenting during the meeting.

**3. Approval of Minutes** – June 09, 2015 Board Meeting Minutes

**4. Election Committee** – Report & Recommendations for Bylaws Committee (Sherri Honer, Chair)

**5. Legacy Award** – Recommendation

**BOARD / COMMITTEE REPORTS**

Please submit a written report outlining committee meetings and/or Board approved projects on the Saturday prior to Meeting

**6. Treasurers Report**

- Detailed Monthly Expense / Check Register Detail Report: 05/22/2015 – To Date

**7. Scholarship and Sponsorship**

**8. Beautification**

- Proposal: 10 Light Vintage Light Posts on Heliotrope

**9. Home Tour**

**10. Membership** – Excellent results on Membership Drive!

- Membership & Treasurer monthly reconciliation

**11. Social**

- Recap Freedom Fest – Great Job! | Fall Concert Planning

**12. Communications**

**13. By-laws**

**14. Secretary**

- **eBlasts** – Draft Content for **July and August**, email to Tracey and Ashley for FPNA Weekly Wednesday

## OLD BUSINESS

15. National Register of Historic Places – Recap of 1<sup>st</sup> Planning Session
16. Permanent Historic Plaque Proposal - Bev

## NEW BUSINESS

### Review of Storage Unit Contract – Status

### Review of Trademark (Julie)

### Review 2014 Tax Return - President to meet with FPNA C.P.A. on July 16

**Credit Card Authorization, Expense Parameters** – No authorization for use in governing documents (i.e. all reimbursements must be via check according to expense reimbursement policy). Approval of expenses?

**Fire on July 4<sup>th</sup> 2022 Heliotrope** – 2 Italian Cypress caught fire from fireworks

### Calendar Update –

- October 13<sup>th</sup> Board Meeting moved to **October 20, 2015** at 7:00 pm – 2204 N. Victoria Drive
- **Newsletter Articles Due** –

## EXECUTIVE SESSION

- **1.** Nancy has submitted a **complaint** re - Home Tour Director (Sandy) is not being transparent, that Sandy has an exclusive on the back page of Home Tour Book because the advertising fee paid is not listed on the order form. The result is a lack of transparency. Instead of implementing the current policy, Nancy has recommended that the committee should let potential sponsors believe that the back cover / inside page is available even though it has already been purchased and/or renewed.

**Investigation** - I have asked Bev (as home tour liaison) to review advertising policies and costs to provide a report to assist with addressing Nancy's complaint. I have reviewed Bev's report and FPNA's rules, past minutes, and policies to resolve this complaint.

**Recommendation for Resolution** - provided at the meeting

- **2.** Communications Policy Review and Recommendation

## ADJOURN

- ➔ **Next Board Meeting:** (Tuesday) **August 11, 2015 at 7 PM** (2204 N. Victoria Drive)
- ➔ President attended Com-Link on June 25, 2015 on behalf of FPNA / Floral Park to accept *Floral Park's Most Beautiful Yard Award* for resident at 2457 North Heliotrope Drive. Nothing else to report expect for the SAPD confiscated a large number of illegal fireworks and the PD was excited about the bust.

### Calendar 2015

**August 2, 2015** - 2pm to 5 pm – Neighborhood Mixer (220-4 N. Ross Summer & Alex's House)

**August 11, 2015** – 7:00 pm – Monthly Board Meeting (2204 N. Victoria Dr.)

**September 8, 2015 at 7 PM** – Monthly Board Meeting (2204 N. Victoria Dr.)

**September 24, 2015 at 7 PM** – General Membership Meeting (TBD presentation of Charities / Grants)

*\*September 15<sup>th</sup> – Deadline to distribute scholarship applications to Santa Ana High Schools / Colleges*

**September 19, 2015** – Fall Concert

**October 11, 2015** – Neighborhood Mixer at (Bonnie Brae - Jess & Joy's House)

**October 17, 2015** – Block Party & Chili Cook-Off

**October 20, 2015** – Monthly Board Meeting (2204 N. Victoria Dr.)

### Upcoming Meeting Agenda Items:

Sarah Mae Downie Tree Lighting – Review Project; Budget; Responsibility  
 Holiday Decorating Contest - Review of Project; Budget; Responsibility  
 Mail Permits